

Alex Gridenko

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Objective: Position as Graphic Designer

HIGHLIGHTS OF QUALIFICATIONS

- Strong experience in graphic design, desktop publishing, prepress, web design and digital photography
- Computer Skills: **QuarkXPress, Adobe Photoshop, Illustrator, PageMaker, InDesign, Corel Draw, Macromedia Freehand, Dreamweaver, Fireworks, HTML**
- Creative, hard working, accurate and attentive to details
- Able to meet deadlines and work with minimal supervision

WORK EXPERIENCE

- Sep 2004 – present **Graphic Designer**, Local Initiatives Inc., Toronto
Duties include:
- Design of brochures, flyers, posters, direct mail, electronic mail and newsletters.
 - Creating and updating templates for print and web.
 - Preparing files for offset and large format digital printing.
- Main clients are: BMO Bank of Montreal, SFI Apparel, Sloan Group, Watson Wyatt.
- 2002 – 2004 **Production Artist**, Mar B Graphics, Toronto
- Created artwork for printing on fabric.
 - Corrected files received from customers and produced colour separation films.
- 1997 - 2001 **Senior Graphic Designer**, EGA Basma, Bishkek
- Worked independently and as a member of creative team designed logos, stationery, booklets, brochures, covers, posters, newspaper ads, labels and packaging.
 - Served as consultant to assist and advise customers on colours, content and size of finished products. Worked with international organizations, such as UN Agencies.
 - Placed orders with printers and supervised production. Ensured quality of completed products prior to delivery to customers.
- 1995 - 1996 **Graphic Designer**, Overseas Strategic Consulting, Ltd. (USAID-funded Program for Public Education and Information in Central Asia)
- Designed various print materials.
 - Managed all aspects of budgeting, design and production of over two million brochures, posters, flyers, and other materials.
 - Provided detailed instructions to employees for new, difficult or unusual requirements.

1994 - 1995

Production Artist / Graphic Designer

International Business and Technical Consultants, Inc. (USAID-funded Program for Public Education and Information in Central Asia)

- Worked closely with Creative Director and produced artwork for various print materials.

EDUCATION

1994

Bachelor degree in Graphic Design

Kyrgyz State College of Applied Arts, Bishkek

References are available upon request.